



A PROCUREMENT PROSPECTIVE

(Oct – Dec 2005)

Bulletin No 05-04

FORT BRAGG DIRECTORATE OF CONTRACTING

ACA –
Supporting Soldiers
Through Contracting

HOURS OF OPERATION

MONDAY – FRIDAY: 0730 – 1130, 1200 – 1600

Phone: 910-396-4362

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HAPPY NEW YEAR!!!

Thanks to everyone for a job well done and a successful completion of fiscal year 2005. All of your hard work and dedication was and will continue to be appreciated!

Guidance for Accounting For Contract Support

(Based on Secretary of Army Memo dated 07 Jan 2005)

REQUIREMENT: Army organizations acquiring contracted services shall include in newly issued contracts, task/delivery orders and bi-laterally modified contracts, the requirement to report the following contract-related information upon award or modification, and annually thereafter for the duration of the contract, to the secure website at: <https://contractormanpower.army.pentagon.mil>. The information to be reported is as follows:

1. Contracting Office, Contracting Officer, Contracting Officer's Technical Representative.
2. Contract number, including task and delivery order number;
3. Beginning and ending dates covered by the reporting period;
4. Contractor name, address, phone number, e-mail address, identity of contractor entering the data;
5. Estimated direct labor hours (including sub-contractors);
6. Estimated direct labor dollars (including sub-contractors);
7. Total payments (including sub-contractors)
8. Predominant Federal Service Code (FSC) reflecting services provided by contractor (and separate predominant FSC for each subcontractor if different).
9. Estimated data collection cost;
10. Organizational title associated with the Unit Identification Code (UIC) for the Army Requiring Activity (the Army Requiring Activity is responsible for providing the contractor with its UIC for purposes of reporting this information);
11. Locations where contractor and sub-contractors perform work;
12. Presence of deployment or contingency contract language; and
13. Number of contractor and sub-contractor employees deployed in theater this reporting period (by country).

The **Contractor Manpower Reporting (CMR) System**

is a business process to collect information on funding source, contracting vehicle, organization supported, mission and function performed, and labor hours and costs for contracted efforts. Contractors report actual labor hours, dollars, and other information directly from their accounting systems directly into this system, or through their Army Requiring Activity, using their existing timekeeping, personnel, accounting systems as well as information supplied with the contract. Existing financial management and procurement systems do not completely distinguish between goods and services, nor do they identify the specific organization for which the work is being performed. CMR will enable the Army to (1) fully understand the composition of the Army workforce - military, civilian, and contractor, and allow for more informed workforce staffing and funding decisions; (2) provide better oversight of our workforce, avoid duplication of effort, or shifting of in-house reductions to contract; and (3) better account for and explain our total Army workforce. This Army Business Initiative Council (BIC) approved development and use of CMR on May 8, 2002. On September 2, 2002 it was approved by the Department of Defense BIC. The Office of Management and Budget approved this data collection requirement pursuant to the Paperwork Reduction Act on November 24, 2003 (OMB number 0702-0120). Contractor labor hours and associated labor costs are to be treated as proprietary information when linked to contractor name and contract number.

<https://contractormanpower.army.pentagon.mil/>

Upcoming Events and Reminders

Government Purchase Card Trade Fair
9 February 2006, Time and Place TBA

http://www.bragg.army.mil/www-doc/Feb_Trade_Fair.htm

SPECIAL RECOGNITIONS!

- ✂✂ **Denese Kushinsky, Lonnie Robinson, Darlene Urquhart, and Deborah Word** were recognized by MG Virgil Packett II, Acting Commander XVIII Airborne Corps, for outstanding professionalism, attention to detail, and teamwork exhibited in support of President Bush's 28 June 2005 visit to Fort Bragg.
- ✂✂ The Directorate of Public Works (DPW) presented **Dale Boyd and Sharon Carter Excellence Awards** for their contracting efforts in soliciting and awarding purchase orders in support of the President's visit to Fort Bragg.
- ✂✂ The NISH South Region Office selected **Dale Boyd** as a JWOD Champion. An article regarding Ms. Boyd's efforts pertaining to the JWOD Program is published in the September 2005 issue of *The Workplace* magazine published by NISH.
- ✂✂ **Anna Walker** received a Certificate of Appreciation from the 364th Civil Affairs Brigade.
- ✂✂ **Lucinda Nance** attended the Seventh Annual GSA Conference in Boston where she provided a presentation on Dispute Reports to Northern and Southern Region Agency Program Managers. She was presented with a personal note and ACA-SR Coin for her support of the Government Purchase Card Program. Ms. Nance was also presented with a certificate and gift for her work with the DoD Committee for the next generation of US Bank's Customer Automated Reporting Environment (CARE).
- ✂✂ **Nancy Maples-Remley** attended the CP-14 Intern Professional Workshop in Texas where she provided Ms. Gaines with some personal insights, suggestions and comments on the current intern training. As a result of this discussion, Ms. Remley received a personal note and ACA-SR Coin from Ms. Toni Gaines, Deputy Director, ACA-Southern Region.

Promotions:

Angela Kearney was promoted from a GS-11 Contract Specialist with Team 2 of the Acquisition Division to GS-12 Contract Specialist with Team 1 of the Acquisition Division. **Joseph Colantuono** was promoted from a GS-09 Contract Specialist (EEDAC) to a GS-11 Contract Specialist (EEDAC). **Vickey Spain**, who has been with the DOC for the last two years as a DA Intern, was selected for a permanent GS-11 Contract Specialist position in the DOC.



Patrick Nixon, Team Leader/Supervisor, Team 1, Acquisition Division, retired effective 30 September 2005 after 41 years of Federal service (26 civil service, 15 military (USMC)). Mr. Nixon has been employed with the Fort Bragg Directorate of Contracting since April 1987.

Beverlyn Crawford, Contract Specialist, accepted a promotion with Joint and Special Operation Command, effective 30 September 2005.

Jeanette Davis, Director of Contracting, will be leaving the DOC on 10 November 2005. Mrs. Davis has accepted a position as the Director of the Fort Jackson Directorate of Contracting in Columbia, South Carolina.

Mattie Palmer has accepted a Management Analyst position with the USASOC G-8 office. Mattie Palmer has worked with the Directorate of Contracting since June 1999.

**Say It On ICE!!!**

(Interactive Customer Evaluation)

How is DOC's customer service? We want you to let us know how we are doing and what we can do to improve. Please take a minute to submit a comment card. Log on to http://ice.disa.mil/index.cfm?fa=service_provider_list&site_id=249&service_category_id=14 and tell us how we are doing. Once you log on, click on ACA, Fort Bragg, **Directorate of Contracting**.



Visit us on the web at:

<http://www.bragg.army.mil/www-doc>



THIS BULLETIN IS AUTHORIZED

BY: //signed//

Jeanette W. Davis
Director of Contracting